



(RECURRING/DEVELOPMENT/PROJECT FUND)  
**MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST), Mirpur**  
 (Azad Jammu & Kashmir)  
 TA/DA Bill

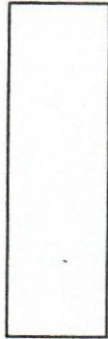
Under Article 30 of the Ordinance 2008

Name \_\_\_\_\_ Designation \_\_\_\_\_ BPS \_\_\_\_\_ Voucher # \_\_\_\_\_

Basic Pay \_\_\_\_\_ Purpose of Journey \_\_\_\_\_ Authority Ref. # \_\_\_\_\_

Particular of Journey			Mileage by Road / Rail @ Rs. .... Per K.M.		Daily Allowances @ Rs. .... Per day		Boarding Charges		Total Amount Rs. (6+8+10)	Remarks
			No of K.M.	Amount Rs.	No of Days	Amount Rs.	Rate Per Night	Amount Rs.		
Date	Departure Station	Arrival Station								
1	2	4	5	6	7	8	9	10	11	12
<b>Grand Total</b>										

Ruppes in words: \_\_\_\_\_



Revenue Stamp

Signature & Stamp of Claimant

(P.T.O)

**Certified that:-**

1. I neither presented this claim previously nor received any payment there of from any treasury.
2. I have actually performed the journey for which I am entitled to get TA / DA from the treasury of the University.
3. No official transport was provided for the journey from either sides.
4. I have traveled on personal vehicle No. .... make of .....
5. I have not been treated as state guest for this journey.
6. The amount may please be transferred to my bank A/C No. ....at .....

Dated \_\_\_\_\_

\_\_\_\_\_  
Signature & Stamp  
of Claimant

An amount of Rs ..... (Rupees ..... ) is hereby sanctioned against the funds allocated under sub head ..... in Budget Estimates for the F. Y ..... as shown under :  
Original bill is forward to the treasures for payment under rules ..

Major Head \_\_\_\_\_  
Minor Head \_\_\_\_\_  
Detailed Head \_\_\_\_\_

Allocation Rs. \_\_\_\_\_  
Already spent Rs. \_\_\_\_\_  
Billed Amount Rs. \_\_\_\_\_  
Balance receivable Rs. \_\_\_\_\_

No. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature and stamp of Head of Deptt.  
DDO/Cost Centre

Certied that the bill has been checked and found correct and in order. Verified that the payment is provided for in the approved budget of the department / Cost center. Forwarding to the audit officer for payment under rules.

No. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Treasurer

Passed for Rs. -----

----- in favour of the -----

**Auditor**

**Admin Officer**

**Audit Officer**

**Observation Note**