

MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST), MIRPUR



CONTROLLER OF EXAMINATIONS

Allama Iqbal Road, Mirpur, 10250 (AJK)

URL: www.must.edu.pk E-mail: controller@must.edu.pk

Contact # 05827-961038/ 961068/ 961065



DEGREE FORM

Name: (Block Letters)

_____ (In Urdu)

Father's Name: (Block Letters)

_____ (In Urdu)

CNIC No:

Degree/ Certificate:

Registration No.

Examinations:

Session: _____ Annual: _____

Marks/ CGPA/ %age:

_____ out of _____ Division/ Grade _____ %age _____

Fee Deposited through
Bank/Draft:

Amount of Fee Deposited: _____ (in digits)

Amount of Fee Deposited: _____ (in words)

HBL Challan No. _____ Date: _____

Bank Draft No. _____ Date: _____

Contact No.

Mobile No: _____ / _____

Telephone/Res./Office No: _____ / _____

E-mail:

Address:

House#/Village /Town/ Sector/ City

Post office/ Post code:

I hereby declare that all the given particulars are correct:

Signature of the Candidate:

(English)

(Urdu)

Certify that we have no objection regarding issuance of this candidate's Degree.

Dean/ Chairman/ Director/ Coordinator/ Principal:

(In Case of Regular / College Candidates)

Signature

Office Stamp

(OR)

Gazetted Officer Class-I:

(In Case of External / Private Candidates)

Signature

Office Stamp

Attestation Authority Name, Designation, Department and CNIC No.

Name: _____

Designation: _____

Department: _____

C.N.I.C. No:

POSTAL ADDRESS/ CORRESPONDENCE ADDRESS:-

Name: (Block Letters)	
Father Name: (Block Letters)	
C/o:	
Address: House#/ Village/ Town/ Sector/ City/ Post office/ Post code:	
Contact No:	

INSTRUCTIONS FOR THE APPLICATIONS:

- 1 Please attach attested one set of copies of Detail Marks Certificate (DMC), CNIC and copy of Clearance Certificate from department.
- 2 Rates for various Degrees/ Certificates/ DMC are:
 - a) Degree within one Year of passed out Rs.5250
 - b) Degree after one Year of passed out Rs.3250
 - c) Duplicate Degree Rs.10250
 - d) Degree Verification Rs.2500

(These rates are effective from September 01, 2016)

- 3 These degrees/ Certificates will be issued with due course of time of the date of receipt of a complete application form. Incorrect /incomplete application forms will not be entertained.
- 4 The degree will be issued to the concerned candidate, in case of absence of candidate the authorised person can collect degree by submitting original affidavit on stamp paper of proper value.
- 5 The application for duplicate degree should be supported by an affidavit on stamp paper of proper value along with original press advertisement and FIR of police Station.

FOR OFFICE USE ONLY

- i. Degree /Certificate No. _____
- ii. Book No. _____
- iii. Date of Issue: _____
- iv. Prepared by: _____
- v. Checked by: _____
- vi. Diary No. _____
- vii. Name/Initial of Dispatch Clerk: _____
- viii. (Any Other) _____

**Assistant Controller of Examinations
(Degree)**